

Town of Duluth

Town Board Meeting July 13, 2017

Call to order: The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance. Corlis West, Dave Mount, Rolf Carlson, Barb Crow and Travis Stolp were all in attendance.

Motion to approve the minutes:

- Board Minutes June 8, 2017: Corlis made a motion to approve the set of minutes included in the packet, Barb seconded. On page 2 of the minutes NSCS Library request Barb removed the word "continue", also on page 2 of the minutes under proposal for landscaping barb removed the word "listed" and added the word "indicated". With those two amendments the minutes were unanimously approved.
- Beck Road matter June 26, 2017: Barb made a motion to approve the minutes, Rolf seconded. On the second to the last paragraph Dave added the word "not". With that amendment the minutes were unanimously approved.

Motion to approve the agenda: Barb made a motion to approve the agenda as presented, Travis seconded. With the following two additions: under Town Hall add parking lot (Corlis) and under Town Hall add update on installation of hanging system (Barb). With those two additions the agenda was unanimously passed.

The Treasurer reported a beginning balance of \$501,678.85, deposits of \$9008.69 and expenses of \$45,275.61 for an ending balance of \$465,411.93. Dave and Sue reviewed the Hanft Fride statement and approved it for payment, with no concerns all bills, payroll and the net pay account distribution documents were signed.

Public Comment: Mr. Charles Bille provided the Town Board and the Clerk a copy of his written statement (addendum to these minutes). While the appeal period has not yet lapsed our attorney has advised the Board that they cannot reopen the June 26th appeal. Mr. Bille has the right to court and/or reapply for another variance.

Department Reports

Police:

- There have been many positive comments about the speed trailer, it is calming traffic and seems to keep people paying attention to what they are doing.
- Lease paperwork for the new squad is in.
- Travis: parking at the home on the corner of Bergquist and Shilhon is becoming a problem again.

Fire:

- No one is available at the Architects office so we don't have the documents needed for our attorney to review.
- We will do a financial analysis of the Town's finances, special meeting Wednesday July 19th 5:00 p.m.
- Open house at Fire Hall #1 July 25th 7-9 p.m.

Planning and Zoning:

- Storm water
 - We received an e-mail from the Pollution Control Agency who will be doing an audit of our MS4 in August. Val and Jo will be working on it and Sue has been in contact with the auditor who will be sending us documents.
- Directors report
 - At the last planning commission meeting they heard a variance and conditional use permit for a short term rental along the shore. There are two types of short term rentals, high frequency and low frequency. High frequency long term rental is a conditional use process that either goes with the land or used as an interim use, low frequency short term rental is a variance. Lot size,

acreage and side yard setbacks can be appealed. There is a conflict in our ordinance with high frequency short term rental. Rolf made a motion to have the planning commission revisit the ordinance regarding high frequency short term rental and consider moving requirements out of performance standards and into conditional use article and provide a recommendation to the board. Corlis seconded. Motion passed unanimously.

- o We have a variance hearing this month on a FAM 3 side yard setback.
- o A special hearing on August 3rd for the Fire Hall addition variance
- o The Breezeway motel is proceeding, we are waiting for approval from the D/NSSD
- o The old CV high school site three parcels will be sold together, the County isn't sure when yet.

Legal: No report

Roads:

- Road inspection with St. Louis County: St. Louis County provided us with a summary of items they would like to see the township improve.
 - o Included in the letter was a turnaround letter Corlis would like to send to our attorney for review. Would having the County turn around in people's driveway constitute road work? If so, if it continued for 6 years would peoples driveways then become a township road.
 - o Another part of the inspection required trees to be trimmed, Corlis contacted several tree service companies to find out who would even look at what is needed. So far one company has expressed interest 1. Find out what the company will charge and get it in writing. 2. Find out how long it will take to complete the project and 3. put a cap on the project. Corlis made a motion to spend up to \$5000 on tree limb removal, Barb seconded. Motion passed unanimously.
 - o Ask our attorney: 1. if there is a process for creating a turn-around. 2. What are the legal circumstances if we can't reach accommodation, can we refuse service if the land owner won't agree to terms with us.
- o Road chloriding needs to be completed.
- o What is the plan for the Lismore road.

Joint Use Committee: No report

Town Hall

- Corlis contacted Northland Maintenance Services about striping the town hall parking lot. The parking lot would be closed for approximately 2 hours while work is completed. Barb made a motion to authorize Dave Mount to look into resealing the parking lot and gave him a budget of \$2000 to accomplish that task, Travis seconded. Motion passed.
- Hanging system update. Arts and Heritage group met to discuss what will be done in the main town hall space; one suggestion was to replace the speakers with wireless speakers. We need to know if the trim is going to go between the windows or around the entire room.

Emergency Operations: No report

Materials Management:

- o Grant funding has been received.
- o D/NSSD Election resolution: Dave made a motion to sign the resolution, Barb seconded. Motion passed and the documents were signed.

Cemetery: Molly has ordered dirt to fill in some low graves.

Communications: No report

Personnel: No report

Old Business:

- Sprinkler is still here.

New Business

- We received a complaint about a resident dumping beaver carcasses along the side of the road.
- We have received a complaint about junk cars.
- Inquiries have been received regarding Stoney point cottages.

Correspondence

- o Community Foundation invitation
- o Waste Management letter
- o WLSSD Field Green program
- o Lake Connections resolution
- o Advertising how to market your venue
- o MN LTAP
- o City of Rice Lake newsletter

Calendar Events and Meeting Schedule

- Fire Hall Addition financial meeting Wednesday July 19th 5:00 p.m.
- Fire Hall Addition open house July 25th 7-9 p.m. Fire Hall #1
- o Town Board Meeting August 10, 2017 6:30 p.m.
- o Stormwater Audit August 23, 2017 2:00 p.m.

Adjournment: Barb made a motion to adjourn 9:29 p.m. all agreed, motion passed unanimously.