

Town of Duluth

Town Board Meeting June 8, 2017

Call to order: The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance. Corlis West, Rolf Carlson, Barb Crow, Travis Stolp and Dave Mount were all in attendance.

Motion to approve the minutes: Barb made a motion to approve the minutes, Rolf seconded. Motion passed unanimously.

Motion to approve the agenda: Barb made a motion to approve the agenda with the following additions; under Roads Corlis would like to add update, road termination and driveway permits; under Town Hall Barb would like to add computers, Corlis seconded. Motion passed unanimously.

The Treasurer reported a beginning balance of \$559,959.08, deposits of \$4730.60, and expenses of \$63,010.83 for an ending balance of \$501,678.85. All bills were approved for payment, the payroll net pay account distribution and claims list for approval were signed.

Public Comment: There were no public comments at this meeting.

Department Reports:

Police

- The new speed trailer has been setup outside. When it is set up on a road there will be safety cones both front and back and a lock on the hitch.
- Corlis made a motion to hire Shawn Padden back as our Chief, Travis seconded. Motion passed unanimously.
- Barb made a motion to make Shawn's start date as Monday June 12th, Travis seconded. Motion passed unanimously.

Fire

- New Addition
 - Bid: The bid came in at \$594,600.00, Bob Engelson and Rob Peldo will meet with Bill Scalzo to start scaling back the project.
 - Financing: The USDA has a low cost loan program, Dave Mount and Rolf Carlson will meet with the USDA representative to continue working on the financial side of the addition.
 - Open House: We will hold off on the open house until September.
- Our SCBA tanks were hydro-tested. We have 18 bottles and two cascade bottles all of which will expire in 2 years. Either our bottles will need to be either replaced or sent to Denver for recertification for an additional 15 years. The down side to shipping them off to Denver means we will not have the bottles until they are done and the mobile testing unit will no longer be able to test our tanks. The Fire Department will search for another FEMA grant to see if we can get them replaced.

Planning and Zoning

- Storm Water: Jo Thompson, Sue and Val Brady are working on the MS4
- Director's Report
 - At the May Planning Commission meeting the Bille Variance was approved. The variance has now been appealed. To meet the 120 day time frame a decision on the appeal will have to be made within 35 days from May 25th. The Town Board of Supervisors acting as the Board of Appeal will hold a public hearing June 26th at 6:00 p.m. with a back-up date of June 29th. The notice will be both posted and published.
 - The Greenhouse has been removed
 - The Breezway Motel structures are going to be replaced
 - There will be a hearing on a short term rental at 5527 North Shore Drive

- o Planning Commission held their elections; Jo Thompson is Chair, Wayne Dahlberg is vice chair.

Legal

- Beck Road: Dave and Corlis met with our attorney Scott Witty to go through a multi-page request from a Town resident's attorney. Dave Mount made a motion that the board approves the letter prepared by the town attorney in the Beck Road matter pending concurrence by supervisors West and Stolp. After conferring with the town attorney if supervisors West and Stolp are not satisfied with the letter as presented they will work with the town attorney and create an amended draft and bring it back before the town board. Barb seconded, motion passed unanimously.

Roads

- St. Louis County winter road inspections: We received a letter from the county requesting a tour of township roads. The County has purchased new equipment which is both wider and taller than the old equipment causing some turn arounds to need widening and over hanging trees to be trimmed. Corlis will contact the County and set up a meeting.
- Wildwood Road: Corlis will contact Uwe Kauch to discuss the issue.
- Road Terminations: We need to determine where town roads terminate, a thought is to look at geo reference photos and compare 2012 with today's photo images.
- Project Updates: Grading is getting done. Greenwood road has a manhole that keeps getting hit with the grader, Corlis will decide whether to request the D/NSSD to put it deeper or add some additional dirt to the road. Chloride will go down either Monday or Friday next week.
- Driveway Permit: Discussion

Joint Use Committee

- NSCS Library request: Travis made a motion to pay \$450.00 from the Community Center Fund to support the summer reading program at the NSCS library, Barb seconded. Motion passed unanimously
- Proposal for Landscaping: Barb made a motion that the Township contributes \$38,272.00 to help fund the changes as indicated in the Miller Creek quote. Dave seconded. Motion passed unanimously. Dave made an amendment to the motion that the town reimburse ABC after ABC provides the invoice that connects the charges to the portion in which the town is participating. Barb seconded. Amendment to the motion passed unanimously.

Town Hall

- Solar Panel license agreement signed.
- Parking Lot re-stripe: Corlis will check on the cost using Wayne's design.
- Mailbox: A drop box is needed.
- State Demographer report - Noted
- Computer: new printer was purchased, now new hard drive to be put on the desk top computer.

Arts and Heritage

- Report and Request: presented by Ellen O'Neil, John Schifsky, Carolyn Marino. A request is being made for a permanent system to hang pictures and artwork. Travis made a motion to authorize an expenditure of up to \$650.00 for a Walker Display type system. Barb seconded motion passed unanimously.

Emergency Operations: No Report

Materials Management

Cemetery: A few headstones were repaired.

Communications: continuing to chip away at updating the web site information.

Personnel: PERA

Old Business

- Cloud Storage: Tabled in April
- Sprinkler: still wanted, still in the works.

New Business

Correspondence

- 2017 Summer Short Course
- Grandma's Marathon

Calendar Events and Meeting Schedule

- Town Board meeting July 13, 2017

Adjournment: 10:17 p.m. by mutual agreement.