

Special Meeting to sign documents for the Fire Hall addition and the 2018 program of work April 24, 2018

Meeting was called to order at 5:00 pm

Present: Rolf Carlson, Penny Morton, Dave Mount, Barb Crow and Corlis West

Also Present: Mel Peulen, Roger Beck, Robert Engelson, Don McTavish Sue Lawson and Ann K. Cox.

Financial Presentation: Mel Peulen created a power point presentation of the town's finances from receipt of statement to board reports.

Fire Department: The contract is still pending. Dave Mount created the following resolution to document the decision to move forward with the project.

**DULUTH TOWNSHIP BOARD OF SUPERVISORS  
RESOLUTION NUMBER 042418B**

**WHEREAS**, the Clifton Volunteer Fire Department has identified and communicated structural shortcomings and maintenance issues at Fire Hall #1 that inhibit their ability to provide effective fire protection services to the Town of Duluth, including but limited to the need for an additional vehicle bay and repair of the roof;

**WHEREAS**, the Duluth Town Board of Supervisors has reviewed the circumstances at Fire Hall #1 and is in agreement that a project to expand and repair Fire Hall #1 is appropriate;

**WHEREAS**, the Town Board has held a community open house to communicate expansion plans to the community;

**WHEREAS**, at the 2018 Annual Town Meeting, the Town Board discussed project plans with the electorate and the electorate subsequently passed a motion supporting the project at a cost not to exceed \$400,000;

**WHEREAS**, at the same meeting the electorate authorized the Town Board to, if necessary, increase the annual property tax levy to cover payments on a bond to be issued for partial funding of the project;

**WHEREAS**, the Town retained an architectural firm to develop the design and specifications for the project, which were subsequently advertised publicly for bid;

**WHEREAS**, the Town has received and selected an acceptable bid of \$330,000 (with additional charges associated repairs of existing roof sheathing, as needed) from TNT Aggregates;

**WHEREAS**, the Town has worked with the project architect and Town Attorney to establish contract terms for the project that in their expert opinions address the needs, both practical and legal, of the Town;

**BE IT THEREFORE RESOLVED**, that the Duluth Town Board of Supervisors directs the Town Board chair to undertake the following actions:

- a) to work with the project architect and contractor to select an appropriate contract start date;
- b) to name Fire Chief Robert Engelson as the Owner's Representative for the construction contract with TNT Aggregates;
- c) to work with the Town Attorney and Architect to address, to their satisfaction, remaining issues and concerns identified by the Town Attorney in his email to Chair Mount dated April 24, 2018;
- d) upon completing the actions above, to bind the Town by signature to the construction contract.

This resolution is hereby adopted this 24<sup>th</sup> day of April, 2018 by vote of the Duluth Town Board of Supervisors.

Corlis West made a motion to adopt the resolution, Barb Crow seconded.

Supervisors votes:

	Yay	Nay	Abstain	Absent
Supervisor Carlson	<u>  X  </u>	_____	_____	_____
Supervisor Crow	<u>  X  </u>	_____	_____	_____
Supervisor Morton	<u>  X  </u>	_____	_____	_____
Supervisor Mount	<u>  X  </u>	_____	_____	_____
Supervisor West	<u>  X  </u>	_____	_____	_____

Signed by:

\_\_\_\_\_  
David R. Mount, Chair, Duluth Town Board of Supervisors

Attest:

\_\_\_\_\_  
Ann Cox, Town Clerk

Bond Document resolution: Penny made a motion to adopt the resolution authorizing the issuance, sale and delivery of a \$150,000 general obligation certificate of indebtedness, series 2018A. Barb seconded. The motion passed unanimously.

Dave made a motion to direct the clerk to withhold delivery of the resolution until the construction contract has been signed. Penny seconded. The motion passed unanimously.

Braun Intertec contract proposal to provide special inspections and testing services for the addition and remodel to the existing Clifton Firehall is also to be held until the construction contract has been signed.

WLSSD resolution supporting H.F. 925, S.F. 876 WLSSD bonding request: Corlis made a motion to adopt, Penny seconded. The motion passed unanimously

Program of Work (Excel doc.)

Motion to adjourn: Penny made a motion to adjourn, Barb seconded. The motion passed unanimously. 7:25 PM