

# Town of Duluth

Town Board/Stormwater Meeting August 9, 2018

**Call to Order:** The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Corlis West, Rolf Carlson, Dave Mount, Barb Crow and Penny Morton were in attendance.

**Annual Stormwater Meeting:** Dave Mount introduced Dr. Val Brady. Val updated the Board and residents on current stormwater practices and what has been done over the past year. There were 14 people in attendance, the meeting closed at 7:10 PM. MS4 = Municipal Separate Storm Sewer System

**Approve the Minutes:** Corlis made a motion to approve the minutes from the July 12<sup>th</sup> Town Board meeting, Penny seconded. Motion passed unanimously.

**Approve the Agenda:** Corlis made a motion to approve the agenda Rolf seconded. With the below addition the motion passed unanimously.

- Additions: Old Business add Sinclair Card (Barb)

## Finances:

- Tax Exempt: One ST3 form to Waste Management was approved for signature.
- The Treasurer reported a beginning balance of \$681,114.79 with deposits of \$107,053.09 and expenses of \$121,543.03 for an ending balance of \$666,624.85. The claims were reviewed; all bills were approved for payment. The claims list for approval and payroll distribution documents were signed.
- The Community Center fund is just under \$8500.00, Barb made a motion to close our account at North Shore bank and move the total balance to our account at the Lake Bank, Penny seconded. Motion passed unanimously.
- Sinclair Statement: Sinclair is occasionally getting capped at \$75.00 and the timing of the statement is off resulting in our account being frozen and causing issues with both the Police and Fire Departments.

## Public Comment:

## Department Reports

Police: Report e-mailed

Fire: The new addition is on schedule

## Planning and zoning:

- Storm Water: Our annual Storm Water meeting was held tonight, many thanks to Val Brady and Jo Thompson for all their hard work on our MS4.
- Directors Report: One more variance hearing this month.
  - Board Letter: Recommendations for updating Town Zoning Ordinance. The Planning Commission, based on a Public Hearing, recommends that the Board adopt the map amendment and text changes to Zoning Ordinance Number 5. The Town Board held a brief discussion requesting clarification of some of the changes resulting in the request for a special meeting August 29<sup>th</sup> 6:30 PM. This meeting will be posted to include both the Town Board and the Planning Commission.
  - Star Grant: A Star grant was received to assist in updating our Comprehensive Land Use Plan. A SAMS account will have to be opened, SAMS is a way for the Federal Government to transfer grant awards. The Clerk or Treasurer will apply but if needed Penny made a motion to direct Dave Mount to sign paperwork authorizing the town to accept the funds if necessary, Barb seconded. Motion passed unanimously.

Legal

Roads

- Friday August 17<sup>th</sup> there will be a cross culvert replaced on Wildwood Road East, it is an absolutely necessary replacement.
- There are complaints about wash boarding on Bergquist Road.
- Request for a survey to determine the termination point of the Beck Road. Where does the Beck Road end? A meeting to determine the answer to this question was held October of 2016, the minutes say the Beck Road extends to the West end corner.

#### Town Hall

- American Transparency request for information: For clarification we are not subject to the Data Practices Act. Barb would like to make a motion that we deny the entire request, Corlis seconded. Vote on the Motion; Dave Mount, no; Barb, Corlis, Rolf and Penny Yes. Motion passed 4 to 1.
- Lines in parking lot look very nice
- Window replacement bid: It is an estimate for both the window and installation. . Cost is for the window and installation. Corlis made a motion to authorize Barb to not exceed \$700.00 to replace the broken town hall window, Dave seconded the motion. Motion passed unanimously.
- Swing seats are finally replaced.
- Projector: trying to get into the town hall by the end of the month.
- Riverside Flooring: Clerk will call.

Emergency Operations: Meeting on the 20<sup>th</sup>.

#### Materials Management:

- Newspapers may now be included with mixed paper.
- Garbage dumping continues

#### Cemetery:

- The secondary entrance under the archway has now been repaired.
- Repairs have done to the flat markers in the North section.
- Collecting estimates on repair/replacing the shed.

Communications: Nothing to report

#### Personnel

- Draft resolution (PERA): Barb made a motion to adopt the resolution number 20180809 as written by Dave Mount. Penny Morton seconded. Motion passed unanimously.

Old Business:

New Business:

#### Correspondence

- US Postal Service
- MN Fall Maintenance Expo
- WLSSD: Generators bonding request
- WLSSD: 2019 Budget notice
- Duluth Area Township Annual BBQ
- Lake County Board of Adjustment
- MAT District 10 meeting & election notice

#### Calendar Events and Meeting Schedule

- Primary Election August 14, 2018 7:00 AM to 8:00 PM
- Town Board meeting September 13, 2018

Adjournment: Barb made a motion to adjourn, Penny seconded. Motion passed 9:30 PM