

Town of Duluth

Town Board Meeting December 13, 2018

Call to order: The meeting was called to order at 5:30 PM with the Pledge of Allegiance, Supervisors Corlis West, Barb Crow, Penny Morton, Dave Mount and Rolf Carlson were present.

Approve minutes from November 8, 2018 Town Board meeting: Barb made a motion to approve, Penny seconded. Motion passed unanimously.

Approve Agenda: Corlis made a motion to approve the agenda as presented, Barb seconded. Motion passed unanimously.

Finances

The Treasurer reported a beginning balance of \$439,985.36; there were no deposits, expenses of \$34,941.82 for an ending balance of \$403,234.99. Claims were reviewed; workers compensation insurance renewal and police liability insurance renewals for 2019 were reviewed and approved. All bills were approved for payment, the claims list for approval and payroll documents were signed.

Public Comment

- Affiliated Building Company representative Ed Bruckelmyer brought a request for funding. The sweeper used to clear the skating rink has worn out, ABC estimates 80% of the sweepers use is on the skating rink and so they are asking the township to cover half of the replacement expense. Barb made a motion for the town to pay ABC \$1679 to cover half of the purchase of the sweeper, the money will come from general fund with the understanding if there is money left over after the resolution of the zip line purchase the money will then go towards the sweeper, Penny seconded. Motion passed unanimously.

Department Reports

Police:

- United Steelworkers Contract renewal

Fire:

- Building Insurance and resolution: Corlis made a motion to adopt the resolution (approving replacement cost coverage), Penny seconded. Motion passed unanimously.
- Fire Hall #1: There is a substantial punch list to be completed.

Planning and Zoning:

- Storm Water: Comment on the TMDL, Thank you to Dave Mount for the comments, it was very well done.
- Directors Report:
 - December Planning Commission meeting will be on the 20th.
 - There will be a short term rental hearing in January
 - The New Scenic Café entry was approved
 - There will be a short presentation this month on the Comprehensive Land Use Plan changes with a longer presentation planned for January. We are looking for 17-21 steering group members; every meeting will be public and therefore posted.
 - Comprehensive Steering Group (CSG) workshop 1/17/2019 6:30 PM.

Legal: No legal report at this meeting.

Roads:

- Bob is finishing up the last few road projects.

- If something arises during the month of January Dave Mount will be acting Road Supervisor.

Town Hall

- Polling Place resolution 20181213: There has been a change in legislation and a new Minnesota State statute requires us to create a resolution every year designating our polling place. Barb made a motion to adopt the resolution, Corlis seconded. Motion passed unanimously.
- The extra AV remote has arrived, Barb is also checking into different adaptors. If someone wants to use the AV controls there will be a \$100 rental deposit required.
- Discussion about purchasing a wireless microphone, Duane Madison and Barb Crow are looking at a few different systems. Corlis brought a Bluetooth adaptor to hook into our current speaker system after the meeting to see how well it works.
- Chair rentals: the old metal chairs may be rented out but not the new chairs.

Emergency Operations: next meeting 1:00 PM January 7th.

Materials Management:

- A materials management shed keeper has requested permission to work New Years Day. By State Statute employees may not work legal holidays.

Cemetery: New shed floor is in and finished, has some core filling and tuck pointing to finish in the spring.

Communications:

- Barb is currently maintaining the web site and would like to develop a better communications plan.

Personnel

- COLA wage increase: Barb made a motion to adopt the updated compensation rates provided in the supervisors packet, Rolf seconded. Motion passed unanimously.

Old Business

- North Shore Skating Rink MOU: finances from the township should be tracked separately. Penny made a motion to adopt the MOU, Barb seconded. Barb would like to add a participation report in addition to the financial report if the township is interested. Dave is proposing we authorize someone to complete the process if there are modifications that subsequently change outside of tonight's discussion. The Board accepts the MOU in principal. Motion passed unanimously.
- Generate a check for payment in January \$1500.00 from general fund to skating rink
- Biffe for the skating rink needs to be ordered.

New Business: No new business

Correspondence

- SLCAT minutes
- WLSSD Field Green Program
- ARDC Township Representative : decline to complete the ballot
- Waste Management holiday schedule
- MATIT Statements of Net Position
- MAT Scholarship winners

Calendar Events and Meeting Schedule

- Town Board meeting January10, 2019 6:30 PM

Adjournment: Penny made a motion to adjourn, Rolf seconded. Motion passed unanimously at 7:07 PM.