

Town of Duluth

Town Board Meeting

February 8, 2018

Call to order: the meeting was called to order at 6:30 pm with the Pledge of Allegiance. Barb Crow, Travis Stolp, Rolf Carlson and Corlis West were in attendance, Dave Mount was absent.

Motion to approve the minutes:

- Rolf made a motion to approve the minutes from January 11, 2018, Barb seconded. Motion approved unanimously.

Approve Agenda:

- Rolf made a motion to approve the agenda with no additions, Barb seconded. Motion passed unanimously

The Treasurer reported a beginning balance of \$653,854.32, deposits of \$4,127.75 and expenses of \$20,476.66 for an ending balance of \$637,505.41. Claims list for approval was reviewed with no issues found, all bills were approved and the payroll net pay account distribution was signed.

Public Comment: There were no public comments at this meeting

Department Reports:

Police: Report was e-mailed.

Fire:

- The bid process for the fire hall addition has begun the solicitation for bids will be published Tuesday.

Planning and Zoning

- Audiovisual upgrade request from Commission: The Planning Commission requested an audio visual upgrade consisting of a roll-up screen, projector and audio system. Rolf made a motion to have the planning commission bring a proposal of up to \$5000.00 for audiovisual equipment for the Town Hall to the next Town Board meeting, Barb seconded. Motion passed unanimously.

Storm Water:

- \$400.00 was just spent to send in our MS4 application.

Director's Report

- Proposed text changes to Short Term Rental both high and low frequencies: the planning commission defined this as a commercial use. A public hearing will be held and then it will come forward to the Town Board.
- A Public hearing will be held at the February 22nd planning meeting for a conditional use request by Les Grumdahl who proposes to build a commercial structure on the corner of the McQuade and Old North Shore Roads.
- There are now three ordinance changes coming before the Town Board; greenhouse, short term rentals and commercial use text change.
- Short term rental High Frequency: If the setbacks are not met the owners may still apply for a short term rental if they live within a 2 mile radius of the property where the rental is occurring and they are in residence during the entire rental. Rolf made a motion that we approve language for the high frequency short term rental rules with the change we made for residents during their rental period, Corlis seconded. Motion approved unanimously
- Zoning LIU: Sue Lawson and Dave Mount continue to work on this project.
- Greenhouse: Dave Mount continues to work with the Planning Commission on this project.

Legal: No Report this month

Roads

- Furlong mailbox damage: The County plow damaged the Furlongs mailbox. Corlis made a motion that the road supervisor inspects the damaged mailbox and that if the support structure was installed per county requirements the township would pay \$35.00 towards the purchase of a new support structure. Barb seconded. Motion passed unanimously.
- County plowing fee schedule: increased.

Community Center Projects: Barb met with Shane Stolp to talk about what needs to be done at the skating rinks and what the volunteers have accomplished so far. At its January meeting the town board had talked about paying for a few items and possibly contributing towards a coordinator to oversee the three rinks and volunteers. The proposed amount would be an annual donation of \$5000.

Town Hall

- Election Judge list: approved and signed
- Repair of the parking lot: move the claim from the road budget to general fund.

Emergency Operations

Materials Management:

- Carolyn and Roger attended a shed keepers meeting and discussed the problem of Waste Management not picking up when they are scheduled leaving us with very full bins.
- Roger has requested a snow blower to keep areas clean such as sidewalk, in front of the fire hall doors and around the recycling bins. Barb made a motion to authorize the purchase of a snow blower for \$800.00, Travis seconded. Motion passed unanimously.

Cemetery: Nothing to report

Communications: Barb will write a letter directly to Joe the owner of anySite solutions and ask him to change the domain name ownership to Duluth Township.

Personnel:

Old Business

- Budgets: The Town Board increased the Fire Department budget by \$25,000 for new SCBA's; the Police budget approved as presented, Planning and Zoning dropping the \$7500 matching grant for an updated Comprehensive Land Use Plan.

New Business

Correspondence

- CAER Pipeline
- RSPT letter
- SLCAT meeting minutes/agenda
- WLSSD field green program

Calendar Events and Meeting Schedule

- Town Board Meeting March 8, 2018
- Annual Town Meeting March 13, 2018 8:15 p.m.
- Annual Town election March 13, 2018 7:00 am – 8:00 pm
- Board of Appeal and Equalization April 10, 2018 6:00 p.m.

Adjournment: Barb made a motion to adjourn, Rolf second. Motion passed unanimously.