

Town of Duluth

Town Board Meeting

March 8, 2018

Call to order: The meeting was called to order at 6:30 pm with the Pledge of Allegiance, Barb Crow, Rolf Carlson, Travis Stolp, Corlis West and Dave Mount were in attendance.

Motion to approve the minutes: February 8, 2018: Barb made a motion to approve the minutes from February 8th, Travis seconded. Corlis; when we were talking about the short term rental agreement under Planning and Zoning near the bottom of the page we also discussed a minimum acreage and minimum setback that would be acceptable, I would like to see that in the minutes as well (1 acre minimum and 25 feet minimum setback). With that amendment the minutes were approved unanimously.

Approve agenda: Barb made a motion to approve the agenda, Corlis seconded. Add to the agenda after Fire, Annual meeting discussion. With that addition the agenda was approved unanimously.

The Treasurer reported a beginning balance of \$637,505.41, deposits of \$40,804.41 and expenses of \$21,077.97 for an ending balance of \$657,231.85. Claims list for approval was reviewed, payment of the MAT statement was moved from planning to general, with that all bills were approved and the payroll net pay account distribution signed.

Public Comment: There were no public comments at this meeting

Department Reports:

Police:

- A few snowplowing issues
- The school has been burgled twice.

Fire:

- At the last meeting the board increased the 2019 fire budget to \$92,700. The fire department was uncomfortable with that amount so they dropped the budget back to \$67,700. The reason for the increase was the fire departments aging SCBA's and the need to replace them. The fire department is more comfortable with the lower budget.
- New addition bids will be opened on the 15th on Tuesday March 27th 5:00 we will have the Firehall Bid consideration.
- One contractor missed the mandatory pre-bid meeting, our attorney said there is enough language in our legal bid notice that the contractor will be allowed to bid.

Annual Meeting discussion: The road budget will remain the same as last year. Dave will have a slide presentation for the annual meeting.

Planning and Zoning

- Storm Water: Nothing to report
- Director's Report
 - St. Louis County: Classification of State tax forfeited land there are three parcels which have been moved to non-conservation and will be sold.
 - There will be 2 hearings this month one is on a B&B the other one is re-upping an interim use they currently have. In April there is another hearing on a B&B
 - Last month we held the Grumdahl conditional use public hearing which was approved. The basis of concerns was lighting, traffic and stormwater. There are 12 criteria for a conditional use permit outlined in our Zoning ordinance.
 - MS4 permit: There was no application to fill out we are assuming they will extend the permit.

- o There is tax forfeit land which will be put on the sales list, one parcel is a non-conforming lot.
- o Items that still need work: zoning map change and text for greenhouses.

Legal

- Lawsuit is moving along
- We have had a request for documents in regard to a driveway access; Dave sent a general packet of documents on the requested subject.

Roads

- We have had a couple frozen culverts.
- We have had a report of a couple of trees across the roads
- A call was received regarding maintenance on the minimum maintenance road

Community Center Projects: None

Town Hall

- The Arts and Heritage group are adding felt to the back of the picture hangers so they don't scratch the paint.
- Lights in the hallway need to be repaired they occasionally go into strobe mode and have to be turned off.

Emergency Operations: Nothing to report

Materials Management

- Grant request is in to WLSSD
- New snowblower has been acquired

Cemetery: We have had one winter burial.

Communications

- We own our website again.
- We will continue to use anySite Hosting the last few interactions have been positive.

Personnel: Nothing to report

Old Business: No old business at this meeting

New Business: No new business at this meeting

Correspondence

- Spring Short Courses
- SLCAT meeting minutes
- CenturyLink – construction letter
- Town Law Review (Legal short course)
- Duluth Superior Community Foundation newsletter
- SLCAT Meeting Minute clarification – beaver control program

Calendar Events and Meeting Schedule

- Annual Town Meeting March 13, 2018 8:15 p.m.
- Annual Town election March 13, 2018 7:00 am – 8:00 pm
- Board of Appeal and Equalization April 10, 2018 6:00 p.m.
- Town Board Meeting April 12, 2018

Adjournment: Barb made a motion to adjourn, Travis seconded 8:05 pm Motion passed unanimously