

Town of Duluth

Town Board Meeting November 8, 2018

Call to order: The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Corlis West, Barb Crow, Dave Mount, Penny Morton and Rolf Carlson were in attendance.

Approve minutes from the October 11, 2018 Town Board meeting: Penny made a motion to approve the minutes, Barb seconded. Motion passed unanimously.

Approve Agenda: Corlis made a motion to approve the agenda with the following additions, Rolf seconded. Motion passed unanimously.

- Addition: North Shore Skating Rink

Finances

The Treasurer reported a beginning balance of \$488,677.19 with deposits of \$2,139.47 and expenses of \$50,831.30 for an ending balance of \$439,985.36. Claims were reviewed; Gopher Sign Company is a grant the fire department received to replace all 911 signs in the township. All bills were approved for payment, the claims list for approval and payroll distribution documents were signed.

Public Comment

- North Shore Community Rink (NSCR)
 - The non-profit documents have been completed, a copy was provided to the Town Board.
 - MOU: The \$5000 approved at the March Annual meeting was primarily intended to be used to pay for a volunteer and small maintenance for the skating rink. There was a discussion on the MOU and the need for some editing. Barb made a motion that the board authorize Dave and Penny to meet the guys at the skating rink to come up with an MOU that everyone can agree on, Rolf seconded. Barb withdrew her motion, Rolf agreed to withdraw. An option would be to provide, without an MOU, a sum of money so that progress on getting the rinks ready for use isn't held up. Penny made a motion that we authorize NSCR to spend up to \$3500 of the \$5000 budgeted on sand and lighting, Barb seconded. Motion approved unanimously.
 - Lights for the skating rink are not considered small maintenance and so the rent money will continue to come to the Township.
 - North Shore Community Rink sweeper: Shane Stolp brought a request for funds; ABC said they would split the cost of the sweeper attachment with the township and replace the cab. ABC is the owner of the tractor, sweeper and cab ¹. Barb proposed we get an estimate from ABC for the sweeper and discuss it at the December 13th Board meeting. Penny will contact ABC Chair Phil Strom and request an official quote.
 - Cindy Hale: Co-op Light and Power hired a sub-contractors to spray ditches under the power line to stop or slow vegetative growth. The contractors were using 4 wheelers down the Homestead Road, spraying and in some cases over spraying the chemicals into the ditch and into the creek. Cindy did a great deal of research on the chemicals the company used, the town board suggested she contact the MPCA and let them know what is happening. Co-op Light and Power claim no responsibility for the sub-contractors.

Department Reports

Police: No Report this meeting

Fire:

- Building Insurance: Dave will review the audit with the insurance company. Add to the December agenda.
- Fire Hall is done there is a substantial punch list left.

¹ Town Board minutes September 11, 2014/Recreation

Planning and Zoning

- Storm Water TMDL: Dave met with Jo Thompson and representatives of the MPCA. The MPCA is responding to requirements the EPA is placing on them. A letter will be written commenting on the TMDL requirements.
- Comprehensive Land Use Plan Compensation resolution: The planning and zoning commission will be updating the Towns Comprehensive Land Use Plan in 2019. Due to the update there will be an increase in time spent and so compensation needs to be increased to reflect the additional time spent. Barb made a motion to approve resolution 20181108 approving additional compensation to Sue Lawson, Planning and Zoning Director and to Beth Mullan, Planning and Zoning Secretary for the six month period beginning December 2018 through May 2019 in order to complete Phases 1 and 2 of the process to update the Comprehensive Land Use Plan for Duluth Township, Corlis Seconded. Dave Mount is abstaining from this resolution. Motion approved with 4 Ayes: Corlis West, Barb Crow, Rolf Carlson and Penny Morton 1 abstain: Dave Mount. Motion passed.
- Director's Report: Arts & Heritage committee had their event it was standing room only. The projector worked well but we need to get the model number to remove a menu display.

Legal: No report

Roads: Grading is done. There was one problem on the Alseth Road, the road was graded then it snowed and turned to mush. Until it dries out a bit the holes will be filled with gravel.

Town Hall:

- A second remote will be ordered for the projector. A deposit will be requested for hall rental use of the projector and remote.
- Window replacement: Barb will email Les Grumdahl to find out when he is coming to replace the broken window.

Emergency Operations: Our portion of the display at the Arts and Heritage event received very positive feedback.

Materials Management: It has been very busy. People are leaving recycling when we are not open.

- DNSSD Election for Kevin Bovee: Barb made a motion to adopt the resolution electing Kevin Bovee to the D/NSSD board, Penny seconded. Motion passed unanimously.

Cemetery: The shed is being repaired, a new cement floor is going in and the walls are being repaired, the roof is in decent shape.

Communications: Landmarks will be put on the web site.

Personnel:

Old Business: No old business at this meeting

New Business:

- Arrowhead regional development commission (ARDC) Nomination: No nominations

Correspondence

- North Shore Management Board
- University of Minnesota – Wood ash application
- NCPERS Group Life Insurance

Calendar Events and Meeting Schedule

- Town Board meeting December 13, 2018 **5:30 PM – holiday gathering at 7:00.**

Adjournment: Penny made a motion to adjourn, Rolf seconded motion passed 9:00 PM