

Town of Duluth

Town Board Meeting October 11, 2018

Call to Order: The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Corlis West, Barb Crow, Dave Mount, Penny Morton and Rolf Carlson were in attendance.

Approve minutes from the September 13, 2018 Town Board meeting: Barb made a motion to approve the minutes, Penny seconded. Motion passed unanimously.

Approve Agenda: Barb made a motion to approve the agenda as amended, Rolf seconded. Motion passed unanimously.
Additions:

- Under Communications Barb would like to add post card mailer
- Under Town Hall Carolyn would like to add chairs
- Under Legal Penny would like to add North Shore School rentals and recreation non-profit

Finances

PERA Resolution: Corrections to the resolution, page 1, 5th paragraph 2nd line, change “directly” to “directing”. Penny made a motion to adopt the resolution, Barb seconded. Motion passed unanimously.

The Treasurer reported a beginning balance of \$637,557.74 with deposits of \$1452.59 and expenses of \$150,333.14 for an ending balance of \$488,677.19. Claims were reviewed; all bills were approved for payment. The Claims list for approval and payroll distribution documents were signed.

The Township received a letter from St. Louis County saying in 2015 there was a Tax forfeited land apportionment overpayment error of \$93.51.

Public Comment: There were no public comments at this meeting

Department Reports

- a. Police: Nothing to report
- b. Fire: Ken Peterson was present to provide a fire report; There was an issue with grading behind Fire Hall #1, the contractor has been made aware of the problem and will regrade to fix the issue. A few minor items on the new addition to be completed, financially we are very close to the projected amount. We do have a good problem to report we have an excess amount of siding which will be stored in the fire hall bay temporarily. If there is another Township building that needs residing there should be enough for a building the size of the recycling shed.
- c. Planning and Zoning:
 - Stormwater: “Total Maximum Daily Load (TMDL) analysis, this is a legally binding regulatory process that will impact the town. Simply said the French, Talmadge and Sucker Rivers have been identified as periodically violating the State’s water quality standard for “Total Suspended Solids” (TSS) which is basically how much soil/sediment is suspended in the water making it “muddy”.

For watersheds that are not meeting State standards, the State is required to develop a TMDL which is basically to calculate the maximum amount of sediment the streams could carry and still meet the state standard. Then the TMDL looks at sources of TSS in the watersheds, and apportions that “load” among the sources. Those sources are then expected to manage their operations to meet those loads.”¹

Corlis made a motion that authorizes Mount and Morton to craft a response to the MPCA, Barb seconded. The Motion passed unanimously.

¹ Dave Mount e-mail to Supervisors 10/10/2018

- Directors Report: The Planning Commission met last month with no Public Hearings, there was a discussion about Greenwood Road. The County is having a public hearing on their draft comprehensive plan.
- Zoning Ordinance Vote: Correction on Resolution 20181011A. At the top of the page the Zoning Ordinance number should be #5 not #3 and the date should be December 31st 2015.

Resolution 20181011: Corlis made a motion to adopt the resolution, Penny seconded. Motion passed unanimously.

Map Resolution 20181012: Corlis made a motion to adopt the resolution, Rolf seconded. Motion passed with a four to one vote; Barb abstained, Dave, Rolf, Penny and Corlis voted yes.

Summary of Amendments: Barb made a motion to publish the summary, Penny seconded. Motion passed unanimously.

d. Legal: Billy appeal will be November 15th at 9:30 AM

*North Shore School Skating Rink: The skating rink is an asset to the Town which has agreed to levy an annual amount of \$5000 for a volunteer coordinator and general maintenance. A nonprofit has now been formed with Shane Stolp President. Penny Morton and Shane Stolp will create a memorandum of understanding (MOU) between the nonprofit and Town for the November Town Board meeting.

*The sweeper used to clean the skating rink is falling apart. The Township no longer owns the sweeper it is owned by ABC². We need to hear proposal from ABC on how we can help.

*Rentals: It is reasonable that the receipts come to the Town Hall it is in the Use Agreement.

e. Roads

- Road Contract: Has not been acted on at this time. Gravel is listed on the contract, are we obligated to only purchase the gravel listed? A few road projects have been delayed including the expensive Lismore Road project which has just been completed.
- Any of the Township roads that have any amount of traffic are in bad shape due to the amount of rain. If it dries out a bit the roads will be graded.
- There was a small tree at the top of the Wildwood Road that needs to be taken care of but it isn't blocking traffic so it can be delayed a bit.
- The stop sign at Greenwood Road and Pine Tree Roads is almost totally covered by tree branches and will need to be cleaned up.

f. Town Hall:

- The north window in the former Planning Office will be replaced sometime this month.
- The floors have been done and look nice.
- Projector Project: The projector has been wired. Thank you to Jerry Hauge for staying on the project and getting it completed. The question was asked how the Board wants to control usage. Suggestions included but are not limited to requesting a deposit or purchasing a second remote and a second set of cables. The old projector is also available for use.

*Chairs: The Homesteaders have applied for and received a \$500 grant to replace 50 of the Town Hall chairs with padded chairs. Will the chairs be Homesteaders property or Township property? Perhaps the township could put additional funds in the future for padded chairs.

g. Emergency Operations: Next meeting October 29th 10:00AM in the Community Room.

² Town Board Minutes September 11, 2014/Recreation

- h. Materials Management: busy, busy, busy.
- i. Cemetery: Nothing to report.
- j. Communications: Corrections when an error has been made. Barb proposes to send out a card with the correction and election information.
- k. Personnel: No report

Old Business

- Zip Line fund request letter from NSCS: there is \$8475.99 remaining in that fund.

New Business: No new business

Correspondence

- WLSSD – budget
- National Flood Insurance program
- Co-op Light and Power Deferred Patronage dividend allocation
- Community Foundation
- University of Minnesota by-products program – application of wood ash.

Calendar Events and Meeting Schedule

- Harvest Dinner October 13th 5:00 – 7:00 PM
- Town Board meeting November 8, 2018
- Mid Term Election November 6, 2018 7:00 AM – 8:00 PM

Adjournment: 9:00 PM Dave made a motion to adjourn, Rolf seconded. Motion passed unanimously