

Town of Duluth

Town Board Meeting January 11, 2018

Call to order: the meeting was called to order at 6:30 p.m. with the Pledge of Allegiance. Barb Crow, Travis Stolp, Rolf Carlson, Dave Mount and Corlis west were in attendance.

Motion to approve the minutes:

- Barb made a motion to approve the December 14, 2017 minutes, Travis seconded. Motion passed unanimously.
- Clifton Relief Benefit meeting December 28, 2017: Rolf made a motion to approve the minutes, Travis seconded. Dave will make a note for the file on the math and how the decision to increase was made.

Approve Agenda:

- Barb made a motion to approve the agenda with the skating rink addition, Rolf seconded. Motion passed unanimously.
 - o Travis: Under Community projects add skating rink.

The Treasurer reported a beginning balance of \$514,634.18, deposits of \$155,080.04 and expenses of \$15,859.90 for an ending balance of \$653,854.32. Claims list for approval was reviewed with no issues found, all bills were approved and payroll net pay account distribution was signed.

Public Comment: A letter from Frank Sander was received regarding proposed taxes. Dave will contact Frank and discuss how the process works.

Department Reports:

Police: its slippery out there drive slowly.

Fire: Met with the architect on Tuesday, the plans will be redrawn and rebid. The bid will be ready by the next Fire Business meeting. A tank was donated and will be placed above ground instead of placing a tank underground.

Planning and Zoning

- Storm Water: We will continue to be in an MS4
- Director's Report:
 - o Recommendation to approve registered land survey parcel split: The property is from the Shilhon Road to the Wildwood Road and what they are asking for is basically a boundary change. The properties will be sold as individual parcels. Barb made a motion to direct the chair to sign the survey when it becomes available, Rolf seconded. Motion was approved unanimously.
 - o Clover Valley High school has been approved for sale by the County.
 - o Revising County ordinance #60: adds proposed safe routes to school program language amendments.
 - o Next zoning change was on short term rental, it can now move forward. Requirements are a 2 acre lot minimum with a 50 foot side yard setback and a conditional use. The owners must either reside on the property or within a 2 mile distance.
 - o Greenhouse: Dave discussed the issue with the commission. Things that are of a commercial nature can be controlled through commercial requirements. Size, Lights and noise are the biggest issues.
 - o St. Louis County is doing a planning update. They intend to take the townships planning and zoning and incorporate it into their update.
- At the last planning commission meeting a proposal was brought forward by Les Grumdahl for a commercial enterprise at the McQuade and Old North Shore Roads, what kind of use would this be will be defined by the commission.

Legal: No report

Roads: No report

Community Center Projects a Skating rink presentation by Shane Stojp: Ron Sundberg has volunteered to coordinate groups to supervise the rink, buy food for the concession stand and organize rink flooding. They would like a paid rink coordinator and have them funded for approximately 5 to 6 hours per week. Barb will meet with Shane and the rest of the planners to discuss the future of the rink and future costs.

Town Hall:

- We had a hall rental that left the town hall in a condition that was not as clean as required by the rental contract. Barb will draft a check list for rentals. Roger will review the Hall rental agreement to see if there are any adjustments to be made.

Emergency Operations: Meeting this coming Monday 10:00 am

Materials Management: Waste Management is not emptying the dumpsters as per their contract Carolyn has contacted WLSSD to discuss the issue.

Cemetery: A thank you e-mail was received for the re-leveling of headstones in the cemetery this past year. Rolf will respond to the e-mail.

Communications:

- Barb has been trying to contact the owner of anySite Hosting since last November, no one is responding to her queries. We continue to receive overdue notices in spite of increasing our use amount until there is some communication from anySite Hosting the overcharge bills will not be paid.
- Don McTavish will be working on the newsletter from a distance and will send a flash drive to BB and K services to get the next newsletter printed. Get your articles to Don early.

Personnel: Lynn Henderson has expressed interest in a custodial position at the Town Hall Jody has expressed interest in not working quite so much. Barb asked if she could talk to Lynn and bring her on board as a third custodian discussing hours later. The board approved.

Old Business

- Altering the Boundaries of the LIU-3 zoning district: The purpose of the project is to make the map more accurate, the way the LIU-3 boundaries were drawn doesn't quite align and the only way the change can happen is if the land owners make the request. At this point we haven't heard from 50% of the land owners involved so we can't schedule a hearing. Dave will contact those opposed to the change to discuss the issue with them directly but at this point a different proposal for a map change will probably be necessary.

New Business: Set budget meeting for Thursday January 18th 6:00 pm

Correspondence

- IRS Department of the Treasury – received our bond form
- SLCAT: Lobby day information
- DAT: meeting information and agenda
- COMO oil and propane: safety letter and information

Calendar Events and Meeting Schedule

- Town Board Meeting February 8, 2018

Adjournment: Barb made a motion to adjourn Travis seconded Motion passed unanimously.