

# Town of Duluth

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Town Board Meeting September 13, 2018

**Call to Order:** The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Dave Mount, Corlis West, Rolf Carlson, Barb Crow and Penny Morton were in attendance.

**Approve Minutes from the August 9, 2018 Town Board meeting:** Corlis made a motion to approve the minutes, Rolf seconded. Motion passed unanimously.

**Approve Minutes from the August 29, 2018 Proposed Zoning Ordinance Changes meeting:** Barb made a motion to approve the meeting minutes from August 29<sup>th</sup>, Penny seconded. Motion passed unanimously.

**Approve Agenda:** Penny made a motion to approve the agenda as amended, Barb seconded. Motion passed unanimously.

- Additions: Under Roads add road contract; move Public Comments before Finances.

**Public Comment:** North Shore Community School teacher Sherry Camper introduced Shelly Pierson the new North Shore Community School Director to the Town Board.

## Finances

The Treasurer reported a beginning balance of \$666,624.85 with deposits of \$30,513.12 and expenses of \$59,580.23 for an ending balance of \$637,557.74. The North Shore Bank account has been closed and the total balance has been moved to our account at The Lake Bank. Claims were reviewed; all bills were approved for payment. The Claims list for approval and payroll distribution documents were signed.

**Tax Exempt:** ST3s were signed for Waste Management and Co-op Light and Power

## Department Reports:

**Police:** MN Board of Peace Officer Standards and Training Letter; Congratulations to our Police Department on passing their review.

**Fire:** The new addition is coming along well, the water tank has been installed, new siding is going up, trim is being painted, and all is looking good.

## Planning and Zoning:

- Storm Water: We had our annual meeting last month, nothing new to report
- There were no public hearings last month and possibly no public hearings this month. We have had about 30 permits come through so far this year. Thank you to the Town Board for all the work done on the zoning update.
- Zoning Update: We will not move to approve the changes tonight to give the Board an opportunity to review all of the documents. A separate resolution will be made for the map change.
- Projector: Corlis will check with Jerry Hauge, Jerry has been getting quotes for the wiring.

**Legal:** No Report

## Roads:

- A few pot holes and washouts have been repaired.
- Damage has been done on the Beck Road by Stack Brothers as they brought in equipment. Nothing major but once Stack Brothers has completed their project it would be nice to have them bring the Beck Road back to its original state.
- Road Contract: To extend the current contract the only change our contractor would propose is a \$2.00 per hour increase for grading.

#### Town Hall

- Riverside Flooring: The town hall will need to be opened between 7:30 – 8:00 AM.
- General Insurance Policy: the policy will need to be increased to accommodate the new fire hall addition. Barb made a motion that we authorize supervisors Mount and Morton to review the renewal insurance policy and approve it if it meets their satisfaction, Corlis seconded. Motion passed unanimously.
- Mailbox door has been repaired.

Emergency Operations: We will have a display at the Arts and Heritage event in November. The Fire Department is also planning on having a Firewise display.

Materials Management: Nothing to report.

Cemetery: Molly is waiting for another quote for remaking the shed.

Communications: The date for general election is now correct on our web site.

Personnel: Nothing.

Old Business: No Old Business at this meeting

New Business: No New Business at this meeting.

#### Correspondence

- Voluntary Group Life Insurance Plan
- Fox Farm Sand and Gravel Price sheet
- CDBG: Public Notice, Position description and application
- MIC meeting notice

#### Calendar Events and Meeting Schedule

- Town Board meeting October 11, 2018
- Harvest Dinner October 13, 2018

Adjournment: Barb made a motion to adjourn, all seconded. Motion passed unanimously at 7:20 PM.