

Town of Duluth

Town Board Meeting November 14, 2019

Call to order: The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Rolf Carlson, Penny Morton, Corlis West, Michael Kahl and John Schifsky were present.

Approve minutes from the October 10, 2019 Board meeting: Corlis made a motion to approve the minutes as submitted, Penny seconded. Motion passed unopposed.

Approve agenda: addition of George Sundstrom during the public comment period. Penny made a motion to approve the agenda as amended, Corlis seconded. Motion passed unopposed.

Finances: The Treasurer reported a beginning balance of \$492,855.83, deposits of \$1,956.43 and expenses of \$39,309.37 for an ending balance of \$455,502.89. Claim #2173 payment to TA Aggregates: TA finally completed the last portions of their punch list so Scalzo Architects requested a final payment once the work was completed and approved. The claims list for approval and payroll documents were signed, bills were approved for payment.

Public Comment:

- Nathan Nesgoda: 1390 Torgeson Road is on a private portion of the Torgeson road that is not maintained by the township. Water from township ditches and culverts is flowing down the road damaging the private portion of the road. That part of the road is also the only access to the Alger Grade so hunters are damaging the road. To have the township maintain the road the road and culverts must be brought to current road standards and a turnaround for County plowing must be created at the end of the road. It was also recommended the home owners contact the County for a maintenance discussion of the Alger Grade access.
- George Sundstrom: At their last meeting the Homesteaders passed a motion that the Township should hold some sort of recognition for the years Don McTavish put into working for the Township.

Department Reports

Police: All is good

Fire:

- Scalzo Final Payment – discussed under the Treasurers report.
- PERA Retirement a lump sum payment per year of service: John made a motion to put off this discussion until December to give him a chance to discuss the matter with Dave Mount who had been involved in the last increase, seconded by Corlis.
Motion passed 4 to 1 Corlis Yes; John Yes; Rolf Yes; Michael yes; Penny No.
- Replacing the Town Hall and Fire Hall signs: the signs are deteriorating, Sherry Rovig is working with the company to come to an agreement for replacement.
- Fire/Address signs: will be available through the winter into spring.

Planning and Zoning

- Storm Water: There is a new draft permit for the State RSPT will review and respond.
- Directors Report:
 - o St. Louis County Proposed revisions to Zoning ordinance 62.
 - o Subdivision: The County has approved, the Town Board in the past has signed off on the subdivision. Penny made a motion to allow Rolf to sign when the mylar copy becomes available. Michael seconded.

- o No Planning meeting in November with a tentative meeting in December

- o Land Use Plan update: The steering group meets next week.

Legal: Nothing to report

Roads:

- Roads are finally frozen
- The list of items needing to be accomplished this year has been completed.
- A discussion about the benefits and problems with yearly applications of chloride was held. Greenwood and West Clover Valley Roads will get full chloride.

Town Hall:

- Midwest Electric and Generator: Work has been completed
- The West handicapped door is broken, Grumdahl is ordering the repair parts and will install them as soon as they arrive.
- Corlis has been in contact with someone who will chlorinate our well. During regular maintenance access to our well was opened, the health department then requires it to be chlorinated at the completion of the maintenance.

Emergency Operations: Nothing to report

Materials Management: Busy, a new pick-up schedule has arrived.

Cemetery: Nothing to report

Communications: Samantha Denny has been interviewed and comes with an extensive and impressive resume. Don has recommended Samantha and has asked her to set up the layout for the January Newsletter. The Communications position would be both the newsletter and web site and would require a new job description combining both positions. Financial compensation has not yet been decided.

Personnel: Nothing to report

Old Business: Penny met with the skating rink group who did send us a budget which included funds coming in from other sources.

New Business: John Schifsky and Roger Beck are responsible for the sound system.

Correspondence:

- MAT – Education program
- WLSSD – 2020 Budget
- North Shore Management Board

Calendar Events and Meeting Schedule

- Town Board Meeting December 12, 2019 – Coffee, cookies holiday meeting.

Adjournment: Corlis made a motion to adjourn, John seconded 8:20