

Town of Duluth

Town Board Meeting October 10, 2019

Call to order: The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Rolf Carlson, Penny Morton, Corlis West and Michael Kahl were present, John Schifsky was absent.

Approve Minutes: Corlis made a motion to approve the minutes from the September 12, 2019 Town Board Meeting as submitted, Michael seconded. Motion passed unanimously.

Approve agenda: Corlis made a motion to approve the agenda with the following amendments; Carlton County ash applications and Skating Rinks, Penny seconded. Motion passed unanimously

Finances: The Treasurer reported a beginning balance of \$513,463.52, deposits of \$817.17 and expenses of \$21,424.86 for an ending balance of \$492,855.83. Claims were reviewed; the payroll net account distribution and the claims list for approval were approved and signed.

Payroll change: The State of Minnesota updated their tax tables so employees will note a change to their wages this month.

Public Comment: There were no public comments at this meeting

Department Reports:

Police

- Dog Complaint (Rev) 2nd violation: The owners did not respond to the Townships letter. Penny made a motion that this was the second violation of the Animal Control Ordinance in respect to Rev and to impose a \$100 fine for the 2nd violation, Michael seconded. Motion passed unanimously.

Fire

- Upcoming: Harvest Dinner October 12th from 5 – 7 PM
- Last fall we paid off the contractor with the exception of \$3000 that was held back to complete the punch list. Getting the last 5 items completed by the contractor has become a problem, it was suggested we keep the last funds and complete the projects ourselves. With the boards permission we should not pay the final \$3000 and complete the projects ourselves. Bob will discuss this with the Architect to find out if there are any ramifications.
- Fire signs are available during clerk's office hours.

Planning and Zoning

- i. Storm Water
- ii. Director's Report
 - Looking Back/Looking Forward a review of the 2002 Comp Plan.

Legal: Nothing to report at this meeting.

Roads: A blocked culvert on Clover Valley Road East.

Town Hall

- Polling Place resolution 10102019: Penny made a motion to adopt the resolution, Corlis seconded. Motion passed unanimously.
- Non- profit skating rink: The skating rink committee took half their funding early, the 2019 budget was split between 2018 and 2019 making it difficult to track in General fund. Secondly the non-profit board members have been difficult to communicate with this past summer. Therefore it would make it easier to track their budget if it was removed from General fund and placed into a separate department. The

skating rink funding will come from General fund as approved at the Annual Meeting and transferred to the Non-profit skating rink account. Penny would like to make a motion to move the skating rink from general fund to a separate skating rink department Michael seconded. Motion passed unanimously.

- The generator will have a scheduled maintenance on October 18th.

Emergency Operations: Firewise continues to be our primary topic.

Materials Management: Very busy, bins for plastic bags fill up almost instantly.

- D/NSSD Board of Managers resolution: Penny made a motion to approve the D/NSSD resolution for Ken Stocco and Christine Penney Michael seconded. Motion passed unanimously.

Cemetery

- Thank you letter

Communications: We have received an e-mail from someone who is interested in the Editor position. John Schifsky is out of town at the moment, once he is back he and Don McTavish will meet with the interested person to discuss the editor job.

Personnel: Nothing to Report

Old Business: No Old Business

New Business: No New Business

Correspondence

- MPCA Proposed amendments to rules governing water quality standards.

Calendar Events and Meeting Schedule

- Town Board Meeting November 14, 2019

Adjournment: 8:15 PM Michael made a motion to adjourn, Penny seconded. Motion passed unanimously.