

# Town of Duluth

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Town Board Meeting March 14, 2019

Call to order: The meeting was called to order at 6:00 PM with the Pledge of Allegiance, Supervisors Rolf Carlson, Penny Morton, Dave Mount, Corlis West and Barb Crow were present.

Board of Canvas: The Town Board canvased the votes taken at the Election March 12, 2019 and found all to be in order. The Board of Canvas document was signed.

Approve minutes from the February 14, 2019 Town Board meeting: Rolf made a motion to approve the minutes, Penny seconded. Motion passed unanimously.

Approve Agenda: Barb made a motion to approve the agenda, Corlis seconded. Corlis would like to add "Transition" between Correspondence and the Calendar of Events. With that amendment the Motion passed unanimously.

## Finances

The Treasurer reported a beginning balance of \$444,529.56 deposits of \$38,196.97 and expenses of \$24,583.61 for an ending balance of \$458,142.92. Claims were reviewed and all bills were approved for payment, the claims list for approval and payroll documents were signed.

## Public Comment:

- Wayne Bouchet who is running for County Commissioner stopped by to say hello.
- Don McTavish thanked Dave and Barb for their service as Town Board Supervisors.

## Department Reports

Police: Thank you to Shawn for 31 years with the Township.

## Fire:

- o Scalzo documents showing \$3009 retainage for an incomplete punch list. Documents were signed and will be returned to Scalzo architects.

## Planning and Zoning

- Storm Water: Nothing to report
- Director's Report:
  - o Tax Forfeit Land and resolution #19-90: Duluth Township Board of Supervisors Resolution Number 20190314

WHEREAS St. Louis County has proposed re-classifying parcel 315-0020-06395 ("Parcel") in Duluth Township as non-conservation land, with the intent to offer it for sale to the public;

WHEREAS the Parcel is 1.83 acres of land, and is therefore a substandard parcel within the applicable Zone District (SMU-6) under the Town of Duluth Zoning Ordinance No. 5;

WHEREAS it is an explicit goal of the Duluth Township Comprehensive Land Use Plan to eliminate substandard parcels in the Township;

BE IT THEREFORE RESOLVED that the Duluth Town Board of Supervisors disapproves of the reclassification of the Parcel to non-conservation status, unless that parcel is to be sold only to adjacent landowners, thereby eliminating its substandard status.

This resolution is enacted this 14<sup>th</sup> day of March, 2019 by vote of the Duluth Town Board of Supervisors.

Corlis made a motion to adopt resolution 20190314, Barb seconded. Motion passed unanimously

- o Defunding: The President has proposed defunding the Minnesota Coastal Program and the Minnesota Sea Grant Program. Sue is requesting the Town Board write a letter to our representatives advising them that this is detrimental to coastal communities. Coastal Townships rely on the financial and technical assistance of such programs. *Dave Mount recused himself from this discussion*. Barb made a motion to write a letter to Klobuchar, Smith and Stauber to fund the Minnesota Coastal Council and Minnesota Sea Grant. Addresses can be found on [whitehouse.gov](http://whitehouse.gov). Rolf seconded the motion. Motion passed:  
Yay: Barb, Rolf, Penny and Corlis, Abstained: Dave Mount
- o Record meeting last month of 45 minutes.
- o A grant has been submitted to the Coastal Program to complete the final phases of the Comp Plan.
- o Comp Plan Update: the community steering group reviewed all the comments received from the newsletter survey. Value Statements were created from some of the basic themes on what people agreed. An open house is planned for April 18<sup>th</sup>. It is anticipated that the Comp Plan will come before the Town Board at their June Board meeting; however there is no statutory requirement for the Board to approve the updates.

Legal: Lawsuit Billy – The petitioners have filed a request for review by the Minnesota Supreme Court.

Roads:

- Culverts have frozen and water is flooding roads. If a culvert is freezing up let Corlis know.
- Corlis is putting together and updated copy of the Road contract for Rodda Grading
- There will be another road forum sometime this spring.

Town Hall

- Census Boundary Updates: Information has been updated and Penny assigned as the contact Supervisor.

Emergency Operations: Nothing to report

Materials Management: Grant has been submitted.

Cemetery: Nothing to report

Communications:

- Barb will continue as the web master for the near future and then continue to work with whichever supervisor takes over communication.

Personnel: Nothing to report

Old Business:

- North Shore Skating Rink MOU: A motion to execute has been made both groups are comfortable with the document so it will be signed.
- North Shore Community School Zip Line: The amended statement has been paid depleting the Community Center funds. This account will be closed and any funds remaining used to refund the sweeper purchase made in January from the General Fund.

New Business

- Program of Work April 11<sup>th</sup> 5:30 PM
- Board of Appeal Training: Penny has had the training and will be here for the meeting.

## Correspondence

- SLCAT minutes
- 2019 Spring Short Course
- MAT March Madness 2019 update
- Town Law Review

## Transition

- Barb: will continue to work on communications.
- Barb: Sound system for the Town Hall; Corlis suggested Arts & Heritage made the recommendation.
- Dave: Ongoing fire hall issues, the confusion has now been fixed.
- Dave: Will create a thumb drive of some of the forms he created.
- Barb: When there is a specific resolution she puts it on the web site.
- Dave: Suggestion to set up an e-mail account specific for the township
- Dave: will continue to be a resource.

## Calendar of Events and Meeting Schedule.

- Board of Appeal and Equalization 4 – 5 PM April 9<sup>th</sup> 2019
- Town Board meeting 6:30 PM April 11<sup>th</sup> 2019

Adjournment: Barb made a motion to adjourn, Penny seconded. Motion passed 7:45 pm