

# Town of Duluth

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Town Board Meeting January 9, 2020

Call to order: The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Rolf Carlson, Corlis West, John Schifsky, Michael Kahl and Penny Morton were in attendance.

Approve minutes from the December 12, 2019 board meeting: John made a motion to approve the minutes as amended, Penny seconded. Motion passed unanimously. Amendment to minutes: change Interim to editor.

Approve agenda: Corlis made a motion to approve the agenda as printed, Michael seconded. Motion passed unanimously.

Finances: The Treasurer reported a beginning balance of \$406,174.54, deposits of \$45,160.25 and expenses of \$45,780.41 for an ending balance of \$405,554.38. Claims were reviewed, all bills approved for payment, claims list for approval and payroll documents were signed.

Public Comment: No public comments at this meeting

## Department reports:

### Police:

- Lots of accidents due to the weather
- Dog Rev was on the move again last month

### Fire:

- Fire and Emergency Medical Responders attended 133 calls for 2019
- The fire department is purchasing new signs for Hall #2 and the Town Hall to replace the faded and peeling signs. The replacement signs will be installed by the company.
- PERA acknowledged receipt of the retirement change document.

## Planning and Zoning

- Stormwater
  - Survey – Citizen input: The RSPT survey will be on the township website. Answers to the survey's questions will help set the next RSPT goal and will be a measure of what has been done over the past 10 years.
  - MS4: Corlis made a motion that the Supervisors sign on to Jo Thompson's and Val Brady's comments as the Town's comments too. Penny seconded. Motion passed unanimously. The permit is 28 pages long, many thanks to Jo and Val for the many volunteer hours they put into completing the permit.
- Directors Report
  - Draft comp plan will be on the web site for comments. There is an open house for the draft plan 6:30 PM Thursday January 16<sup>th</sup> and again Saturday January 18<sup>th</sup> from 9:00 to Noon.
  - February 23<sup>rd</sup> will be the last meeting of the community steering group. At that meeting the group will review the comments made on the draft plan and determine what needs to be changed.
  - The last phase of the draft plan is for the commission to hold a public hearing, take the results of the public hearing and send them to the Town Board for review and approval.
  - There is no public hearing at the upcoming planning meeting.
  - There is an individual interested in constructing a mental health hospital.
  - Possible enforcement on a short term rental.

Legal: No report at this meeting

## Roads

- St. Louis County/snowplowing strike: If the county plow drivers go on strike roads will be plowed but not as quickly as usual. Main roads will be done first based on amount of traffic.
- a. Future road projects: Holding a discussion with our contractor and driving the roads after a heavy rain a great way to note problem areas. There are also some comments in our draft Comprehensive Plan.

## Town Hall

- Set budget meeting date: January 13<sup>th</sup> 5:30 PM
- Election Judge list 2020: Corlis made a motion to approve the election judge list for 2020 the clerk make election judge appointments to fill vacancies should they occur, John seconded. Motion passed unanimously.
- Credenza: Don McTavish brought 3 binders of newsletters to the town hall, it has been suggested a lateral file be placed across from the offices to hold the Newsletters and Landmarks might be a good way to store the documents. John would like to get a proposal for a lateral file and talk to the Arts and Heritage group to see what their thoughts are on the system. The documents will be digitalized but it would be nice to hang on to the hard copies for historical value. John will bring a proposal to the board next month.
- DAT: Duluth Area Township Meeting is not very usefull.

Materials Management: Locks have been frozen.

- Corlis attended a meeting at WLSSD: Paper, newspaper, plastic, glass and tin will eventually be in a single bin, cardboard will go into a second bin. The clam style containers fruit is sold in are not recyclable and bags full of shredded paper will no longer be accepted.

Cemetery: Quiet

## Communications

- Plaque: Conversations have been held over the past few months about Don McTavish's retirement and honoring all of the volunteer hours Don has donated to the township. Don would really prefer a plaque to honor all the newsletter editors. Corlis made a motion to purchase a plaque using the information provided at the meeting, making room to add more names as they come forward. Michael seconded. Motion passed. Motion passed unanimously.

## Personnel

Old Business: No Old Business at this meeting

## New Business

- Ron Sundberg asked about the skating rink budget.
- Patricia Fowler from the federal flood insurance program would like to have the township join the federal flood insurance program. It might be something the board wants to explore.

## Correspondence

- Minnesota Power – Possible rate increase
- WLSSD newsletter
- RSPT letter
- Christmas card from our law firm

## Calendar Events and Meeting Schedule

- Town Board Meeting February 13, 2020

Adjournment: Penny made a motion to adjourn Corlis seconded 8:05 PM