

Town of Duluth

Town Board Meeting July 9, 2020

Call to order: The meeting was called to order at 6:32 PM with the Pledge of Allegiance, Supervisors Rolf Carlson, Michael Kahl, John Schifsky, Penelope Morton and Tim Strom were in attendance.

Approve the June 11, 2020 Minutes: Tim made a motion to approve the minutes with the following change; page 2 roads, greenwood plat should have a road right of way should be changed to "Greenwood Beach plat should show the width of the right of way", Penny seconded. Motion passed unanimously.

Approve Agenda: The agenda was approved by unanimous consent.

Finances: The Treasurer reported a beginning balance of \$441,839.01, deposits of \$3,147.90 and expenses of \$60,612.76 for an ending balance of \$384,374.15. Claims were reviewed a question regarding the new Vote Tabulator, reimbursement for a conditional use permit and what is a Pump Test? The payroll net account distribution and claims list for approval were signed.

Penny made a motion to ask The Lake Bank to issue a credit card with a \$5000 limit, have the Clerk and Treasurer, currently Ann Cox and Melinda Peulen, as the approved signers, Michael seconded. Motion passed unanimously.

Public Comment: There were no public comments at this meeting

Department Reports

Police Department: The Supervisors asked if the Police had a policy on "use of force".

Fire Department: John would like to be included in the Zoom business meetings as the Board representative.

Planning:

- Stormwater: has been submitted.
- Directors Report:
 - Marinos public hearing: There is a conflict in our zoning ordinance removing the need for a Conditional Use Permit. The conditional use permit fee will be refunded.
 - There is a proposed health spa project at the former Nokomis site. The project is a hybrid sort of a resort, sort of a motel it really doesn't fit anything in our current zoning ordinance. Sue will discuss this with our attorney Scott Witty. Right now the building is empty it would be nice to see something come into the space.
 - There was an interesting discussion about the Scenic Café which has done some interesting landscaping using a lot of fences and linear design. There is an airstream trailer on the property it is not a rental unit.
 - Laughing Leaf short term rental public hearing will be this month on July 23rd.
 - The Light House is defined as a small motel with 3 units.
 - There will be a public hearing for the Comprehensive Land Use Plan next Week. It is not a requirement to wear masks, Sue is urging the Town Board to adopt an ordinance making it a requirement to wear a mask while in a township building. Discussion on masks vs no masks. Tim will contact Steve Fenske, an attorney for the Minnesota Association of Townships, for a mask discussion. The Comprehensive Land Use Plan public hearing will be on Zoom. The Mask resolution will be on the August agenda.

Legal: The Bille Lawsuit, cross motions is scheduled for October 2nd.

Roads

- County Maintenance Request: The letter identifies township roads and turnarounds with issues that need attention. Michael will talk to Corlis to see how this issue was handled in the past.
- Chloride application went well, there will not be a Chloride application in 2021.
- Century Link: burial of a cable
- Alseth Road Driveway: Contractor and Owner have done a nice job their security check will be returned.
- Shilhon Road entrance: sent to the County
- Ditching on Torgeson and E. Clover Valley: How do we go about replacing driveway culverts? How do we talk to the Homeowners? Maybe a letter to be sent saying ditching will be done and culverts will be replaced and the cost will be . . . ? This will be on the August agenda.

Town Hall

- Hall Mats: The big picture is we are paying AmeriPride \$1800 per year to put hall mats on our floor. For approximately \$1500 we could purchase rugs and buy a carpet cleaner to maintain them. Tim made a motion that authorize the clerk and custodian with supervision by Strom to purchase suitable carpets and mats to replace those provided by AmeriPride and a carpet cleaner and appropriate supplies and accessories for a cost not to exceed \$2000. Penny seconded. Motion passed unanimously. At the appropriate time the verbal contract with AmeriPride will be canceled.
- Door Locks: Tim made a motion to authorize our Clerk with Supervision by Strom to replace our door lock security system for a cost not to exceed \$2000. Michael seconded. Motion passed unanimously

Emergency Operations: on going with Covid

Materials Management: Things have quieted down. Still waiting for our grant funding to come in.

Cemetery: rain last night eroded the second driveway again.

Communications: Nothing to report

Personnel: Nothing to report.

Old Business

- Skating Rink: Penny talked to Ron Sundberg who said they have not yet tried fundraising. Penny made a motion to move \$5000 from General Fund to the Skating Rink fund so it is easier to track. Tim seconded. Motion passed unanimously.

New Business

- Covid Grant Funds: follow the Minnesota Department of Revenue "expenses due to Covid" article on the Minnesota Association of Township web site. Tim will contact MAT and find out what it is about. September 20th is the application deadline.

Correspondence

Calendar Events and Meeting Schedule

- Primary Election August 11, 2020
- Town Board meeting August 13, 202

Adjournment: Penny made the motion to adjourn, Michael seconded. By unanimous consent at 8:22