

Town of Duluth

Town Board Meeting February 13, 2020

Call to order: The meeting was called to order at 6:30 PM with the Pledge of Allegiance, Supervisors Rolf Carlson; Corlis West, Michael Kahl and Penny Morton were in attendance, John Schifsky was absent.

Approve minutes from the January 9, 2020 board meeting: Corlis made a motion to approve the minutes as submitted, Penny seconded. Motion passed unanimously. A spelling error on page 2 was noted.

Approve Agenda: Penny made a motion to approve the agenda, Michael seconded. Motion passed unanimously.

Finances: The Treasurer reported a beginning balance of \$405,554.38, deposits of \$116,514.17 and expenses of \$25,623.28 for an ending balance of \$496,445.27. Claims were reviewed and all claims were approved for payment the claims list for approval and payroll documents were signed.

Public Comment: There were no public comments at this meeting.

Department Reports

Police: It was a busy January, dirt roads are glare ice, lots of road killed deer and many traffic stops due to the weather.

Fire: No report

Planning and Zoning

- Storm Water: MS4 discussed
- Directors Report
 - Resolution #20-57 dated 1/28/2020 Tax forfeit land: occupied non-conforming lot with a non-conforming structure, there are no objections to the sale of this property.
 - Short Term rental for Rita Bergstadt at this month's meeting
 - Child care permit at French River Lutheran Church coming to talk to the Planning Commission this month.
 - Land Use Plan open house: 1 written comment and 4 people attended the open house.
 - February 20th will be the last steering committee meeting.
 - Public hearing for the draft comp plan will be April 16th.
 - We need enforcement for a non-compliant short term rental on the West Knife River Road. What is the next step? Contact our attorney and ask about the next steps forward.
 - Compensation request for March and April: Penny made a motion to extend the extra compensation through March and April for the Director and Secretary Michael seconded. Motion passed unanimously.

Legal: No report

Roads: No report

Town Hall

- Absentee Ballot Board Resolution: Corlis made a motion to approve the resolution, Michael seconded. Motion passed unanimously.

Materials Management

- Busy, the new single stream containers haven't arrived yet.
- D/NSSD Resolution: Penny made a motion to approve the resolution, Michael seconded. Motion passed unanimously.

Cemetery: Nothing to Report

Communications: Nothing to Report

Personnel: Nothing to Report

Old Business: No Old Business at this meeting

New Business: No New Business at this meeting

Correspondence

- USDA Rural Development Minnesota
- Central Applicators Inc.
- MN Benefit Association
- SLCAT meeting minutes

Calendar Events and Meeting Schedule

- Board of Canvass March 12, 2020 6:00 PM
- Town Board Meeting March 12, 2020
- Board of Audit Meeting March 12, 2020 immediately following the Town Board meeting.

Adjournment: Michael made a motion to adjourn the meeting, Corlis seconded. Motion passed unanimously at 7:15 PM